



Superior Court
Justice Courts
Adult Probation
Juvenile Probation
Hereafter Superior Court of
Arizona in Maricopa County
Request For Qualification
AMENDMENT NUMBER ONE

Superior Court
Contracts Department
111 S. Third Avenue, LL
Phoenix, AZ 85003
Phone: (602) 372-0253

Request for Qualification Amendment Number: One

Request for Qualification Number: 09020-RFQ (2nd Release)

Request for Qualification Title: Registry of Court Technology Consulting Services

Solicitation Due Date / Time: April 22, 2010 at 2:00 P.M. Arizona Time

Description of Procurement: The Superior Court of Arizona in Maricopa County/Court Technology Services (Court) is soliciting sealed responses from qualified providers who wish to be pre-qualified to provide Technology Consulting Services to the Court on an "as needed" basis. The Registry of pre-qualified providers will be used to perform those services set forth by the requirements in this solicitation. Multiple contracts may be awarded.

Acknowledgement of this Amendment must be returned with the proposal and received by the Superior Court Contracts Department prior to the Solicitation due date and time.
(Note: Also Complete Offer and Award Page 4 of the original solicitation for Acknowledgement of Amendment).

As stated in the original Request For Qualification all questions to the RFQ were to be submitted in writing by: April 8, 2010. All responses were to be issued on April 15, 2010 as an amendment to the Request for Qualification.

This Request for Qualification is amended as follows: 1) to reflect the questions received on April 8, 2010; 2) to reflect the Court's responses to these questions; and 3) correct any other requirements in Section 1, Scope of Work. **The following Pages 2 – 4 of this amendment list each question with the associated response as well as other necessary changes.**

Offeror hereby acknowledges receipt and understanding of this Solicitation Amendment:

Signature

Date

Printed/Typed Name and Title

Name of Company

This Solicitation Amendment is hereby executed this 15th Day of April 2010 in Phoenix, Arizona.
Signed Copy on File

Janie Terry; 602-372-0253; terryj@superiorcourt.maricopa.gov
Contract Specialist; Telephone Number, Email

Q. 1	What is the current team size?
A. 1	<i>The team currently has approximately 25 members. However, this is subject to change at any time based on need and budget without notice to contractors.</i>
Q. 2	What are the roles of the current team members?
A. 2	<i>The team currently has a Director, Database Administrator, Lead Programmer(s) and Programmer(s). The configuration of the team, size of the team, and role of each team member is subject to change at any time without notice to contractors.</i>
Q. 3	Page 8, Section 1.3, RFQ Objective states "Some of these services may be addressing projects and tasks in the current environment". What percentage of the projects and tasks will be on the current legacy environment compared to the new technical environment?
A. 3	<i>This determination cannot be made at this time. The use of contractors from this contract will be based on need and available funds. Future needs and future available funds cannot be anticipated or determined at this time.</i>
Q. 4	Page 8, Section 1.4, New Technical Environment states "it is determined that their new applications must be developed and supported in an environment to take advantage of their strategic direction". Has the decision been made either just migrate (as is) older applications to the newer technology or redesign and rewrite the older applications to the newer technology?
A. 4	<i>The determination has not yet been made. This determination will be made based on project priority, need, resources, and funding.</i>
Q. 5	Page 8 and 9, mentions the technical Server environments such as Team Foundation Server, Project Server, SharePoint Server and Web Servers and SQL Server Database servers. Are these servers already been configured and currently existing or is this the new environment that the team is targeting for?
A. 5	<i>The configuration is in process.</i>
Q. 6	Page 12 C2 states that the Senior Developer and the Web Designer/Developer must be currently staffed positions. Does that mean that these roles are staffed already or those roles needs to filled immediately by the contracting company upon award of the contract?
A. 6	<i>These positions are currently staffed.</i>
Q. 7	Can you provide additional clarity on Exhibit 7.1- Currently, it is marked as "to be submitted- as necessary" but it appears to be applicable to more of an individual/sole proprietor type of assertion for receiving confidential and proprietary material. Is there any form specially for Corporations? Or is acceptable for us to modify the form applicable to a corporation status or alternatively, is it acceptable that Corporations do not need to submit that exhibit?
A. 7	<i>As per the Offer and Award page 4, if a Social Security number is to be utilized, Exhibit 7.2 is to be completed. Upon contract award, it may be required for completion as necessary. Reference paragraph 8 in Section 1.</i>
Q. 8	Pricing (Ref: page 41, section7) for Consulting Services has been requested to be firm fixed and inclusive all fees, including all incidentals. I am assuming incidentals include "travel expenses" etc...? Please clarify whether expense reimbursement will be available or if our rates should include all potential expenses, as suggested above in a fully burdened hourly rate.

A.8	<i>See amended paragraphs at the end of the questions and responses section of this amendment.</i>
Q. 9	Can you send me a WORD version of the RFQ so we can make modification, as needed in preparing our response?
A. 9	<i>Yes. Please email Janie Terry to request the document in WORD. terryj@superiorcourt.maricopa.gov</i>

OTHER REQUIRED CHANGES

Change 1:

Attachment 6.1 is amended as follows:

ATTACHMENT 6.1 PRICING SCHEDULE

Pricing

Note: Pricing must be all-inclusive with no add-ons (i.e. Supplies, data transmittal charges, data reports, staffing, and training, etc.). ~~No compensation will be paid for travel or per diem.~~ No tax shall be levied against labor.

The firm's proposal must include a per hour price range for each IT category submitted. The maximum range is what the vendor would charge for its most senior person. Provide pricing in the following format:

<u>IT Category Description</u>	<u>Minimum Hourly Rate</u>	<u>Maximum Hourly Rate</u>
1. Software Architect	_____	_____
2. Senior Application Developer	_____	_____
3. Business Systems Analyst	_____	_____
4. Database Administrator Analyst/ Programmer	_____	_____
5. Web Designer/Developer	_____	_____

Change 2:

Section 1, Scope of Work, Paragraph 6. E. (1) is amended as follows:

E. Exclusions

1. Any resultant contracts are not intended for personnel placement services. No fee or fee-based program for placement of IT personnel will be allowed under this contract, as such any Temp-to-Hire activity is not allowed. Travel and per diem for ~~out-of-state~~ and in-state personnel are not include within these contracts. Hardware and/or software purchases are not allowed under this contract.

Change 3:

Section 1, Scope of Work, Paragraph 5. is amended as follows:

5. Contractor Requirements for Compliance:

CTS is seeking industry leading IT contractors with the desired technical skills and knowledge that can work with existing CTS staff and within CTS' standards and methodologies.

Listed below are the IT categories that CTS has an immediate interest in securing vendors who can provide these types of skilled and experienced professionals. However, this contract has the potential of being extended ~~for~~4 for two (2) one-year optional years. Therefore, other IT professional categories may be requested in the initial year or subsequent years.

END OF AMENDMENT NUMBER ONE

FOR REQUEST FOR QUALIFICATION NO. 09020-RFQ (2nd Release)